

# 79410000 SERVICES CONTRACT NOTICE OPEN Procedure

Business and management consultancy services

## 1. PROCURING ENTITY

Name:	Ministry of Works Belize - Climate Vulnerability Reduction Program		
Registration No:			
Type of PE and Main Activity Exercised:	Governmental organisations Project Management		
Address:	Belmopan		
Internet Address:			
Telephone:	+501 8220100	E-mail:	ousher.cvrp@gmail.com

### Contact person in charge:

Name, Last Name:	Rolando Chan		
Telephone:	+501 8220100	E-mail:	cvrp.4426.2@gmail.com

### Responsible officer filling the form(if different)

Name, Last Name:	Juliet Neal		
Telephone:	+501 8220100	E-mail:	procurement.mow@gmail.com

E-mail of the service from which additional information may be obtained (if different):

mow.project4426@gmail.com
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Internet address of the service from which additional information may be obtained (if different):

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**Where appropriate**, is any other form of joint procurement involved:

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## 2. AVAILABILITY OF THE PROCUREMENT DOCUMENTATION

Email or internet address at which the procurement documents will be available for unrestricted and full direct access, free of charge:

mow.project4426@gmail.com
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Where unrestricted and full direct access, free of charge, is not available, an indication of how the procurement documents can be accessed:

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Payment for the procurement documents (if applicable)(amount):

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**3. PROCUREMENT NUMBER**

Procurement Number:

WBS No. 4.1.5.14.2

Where the contract is divided into lots, the information in points 4 to 13 shall be provided for each lot.

**4. DESCRIPTION OF THE PROCUREMENT**

Nature and extent of services (short description of contract). Where appropriate, description of any options

The consulting services ("the Services") include the contracting of a Project Manager for one year who will be responsible for general program management support to the Ministry of Infrastructure Development and Housing in its role as the Executing Agency for CVRP. The Project Manager will also provide a range of engineering services require in the design (where necessary), selection of contractors and suppliers, supervision of construction and material delivery in respect of the civil works and other activities to be implemented by the Ministry.

**5. CPV CODES**

Main CPV code:

79410000 - Business and management consultancy services

Additional CPV Codes (if necessary):

Supplementary CPV codes (if necessary):

**6. ADDRESS FOR THE PLACE OF PERFORMANCE**

Belize City Belmopan

**7. ESTIMATED VALUE OF THE CONTRACT(this information shall not be published):**

**8. VARIANTS ADMITTED**

yes  no

**9. PLANNED TIME FRAME FOR PROVISION OF SERVICES:**

From:

To:

Or

Duration:

12

months

**10. CONDITIONS FOR PARTICIPATION**

Candidates must be citizens of IDB eligible countries.

Including: where appropriate, indication whether the provision of the service is reserved by law, regulation or administrative provision to a particular profession; reference to the relevant law, regulation or administrative provision, a list and brief description of criteria regarding the personal situation of suppliers that may lead to their exclusion and of qualification (selection) criteria; minimum level(s) of standards possibly required; indication of required information (self-declarations, documentation).

**11. WHERE APPROPRIATE, PARTICULAR CONDITIONS TO WHICH PERFORMANCE OF THE CONTRACT IS SUBJECT TO:**

Laws of Belize

**12. CRITERIA TO BE USED FOR AWARD OF THE CONTRACT OR CONTRACTS.**

The CVRP Project Manager should have a minimum of B.Sc. in any of the following disciplines: Civil Engineering, Highway/Transportation Engineering, Environmental Engineering, Quantity Surveying, Architecture or related

technical field. A Master's Degree in any of the required fields is considered an asset. The Consultant should have demonstrated knowledge of AutoCAD and Microsoft Project software. A working knowledge of the IDB's procurement, environmental and social policies are considered assets. The Consultant should also have working knowledge of methods, sources and techniques of engineering design, road and drainage construction and maintenance; coastal protection infrastructure including hard, hybrid and nature based coastal protection interventions, and safety practices for personnel in construction sites.

The Consultant should have at least ten years of experience which includes but is not limited to infrastructure design, development of cost estimates and bill of quantities, contract administration, and preparation and validation of payment certificates. The Consultant should have at least three years' experience in a civil engineering organization or equivalent technical organization with responsibility for infrastructure operations. A minimum of two (2) years of project management experience and preferably managed or supervised at least one (1) project of at least US\$3 million dollars or higher which was financed by a multilateral financial institution is also required. Specific experience in working with dredging, canal work, pavement design and/or construction, bridge design and/or construction, and sluice gates and pumping stations is preferred.

**13. INDICATION OF THE POSSIBILITY OF BIDDING FOR ONE, FOR SEVERAL OR FOR ALL OF THE LOTS; INDICATION OF ANY POSSIBLE LIMITATION OF THE NUMBER OF LOTS THAT MAY BE AWARDED TO ANY ONE BIDDER:**

Bids per Participant:	<input type="radio"/> One <input type="radio"/> Several <input type="radio"/> All
Awards per Successful Participant:	<input type="radio"/> One <input type="radio"/> Several <input type="radio"/> All

**14. TIME LIMITS for receipt of tenders**

09/07/2021 16:00

**15. TIME LIMIT FOR RECEIPT OF CLARIFICATIONS**

02/07/2021 00:00

**16. ADDRESS TO WHICH TENDERS SHALL BE TRANSMITTED**

Address:	1st Floor, Soils Lab Building, Ministry of Infrast
City:	Belmopan
ZIP Code:	
Country:	BZ
URL:	

**17. TENDER OPENING**

Duration during which the tenderer must maintain its tender. Duration (in days):	90
Date for the opening of tenders:	09/07/2021
Time for the opening of tenders:	16:00
Place for the opening of tenders:	N/A

Persons authorized to be present at such opening

N/A

**18. LANGUAGE OR LANGUAGES IN WHICH BIDS OR REQUESTS TO PARTICIPATE MUST BE DRAWN UP**

EN	NL	FR
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

**19. NAME AND ADDRESS OF THE BODY RESPONSIBLE FOR REVIEW AND, WHERE APPROPRIATE, MEDIATION PROCEDURES. PRECISE INFORMATION CONCERNING DEADLINES FOR REVIEW PROCEDURES, OR IF NEED BE, THE NAME, ADDRESS, TELEPHONE NUMBER, FAX NUMBER AND EMAIL ADDRESS OF THE SERVICE FROM WHICH THIS INFORMATION MAY BE OBTAINED (IF APPLICABLE).**

Evaluation committee with members from the Ministry of Finance, Economic Development and Ministry of Infrastructure Development and Housing

**20. DATE(S) AND REFERENCE(S) OF PREVIOUS PUBLICATIONS IN THE COMMUNITY PUBLIC PROCUREMENT NOTICE BOARD RELEVANT TO THE CONTRACT(S) ADVERTISED IN THIS NOTICE**

**21. DATE OF DISPATCH OF THE NOTICE**

21/06/2021

**22. ANY OTHER RELEVANT INFORMATION**