

**79341400 SERVICES COMPLEX PROCUREMENT CONTRACT NOTICE OPEN Procedure**

Advertising campaign services

**Kind of the procurement** (please tick an appropriate box):

- Works
- Goods
- Services

**1. PROCURING ENTITY**

Name:	Ministry of Economic Development Belize - Project Management Unit		
Registration No:			
Type of PE and Main Activity Exercised:	Governmental organisations Project Management Unit		
Address:	City of Belmopan		
Internet Address:	<a href="https://www.belizeroadsafety.com/">https://www.belizeroadsafety.com/</a>		
Telephone:	+501 8223517	E-mail:	pamelabradley.rsp@med.gov.bz

**Contact person in charge:**

Name, Last Name:	Yvonne S. Hyde		
Telephone:	8222526	E-mail:	yvonne.hyde@med.gov.bz

**Responsible officer filling the form(if different)**

Name, Last Name:	Pamela Ann Bradley		
Telephone:	+501 8223517	E-mail:	pmucdbgobz@gmail.com

E-mail of the service from which additional information may be obtained (if different):	<a href="mailto:procurementofficer.rsp@med.gov.bz">procurementofficer.rsp@med.gov.bz</a>
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Internet address of the service from which additional information may be obtained (if different):	<a href="https://www.belizeroadsafety.com/">https://www.belizeroadsafety.com/</a>
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<b>Where appropriate</b> , is any other form of joint procurement involved:	
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**2. AVAILABILITY OF THE PROCUREMENT DOCUMENTATION**

Email or internet address at which the procurement documents will be available for unrestricted and full direct access, free of charge:	<a href="mailto:procurementofficer.rsp@med.gov.bz">procurementofficer.rsp@med.gov.bz</a> and copy to <a href="mailto:pamelabradley.rsp@med.gov.bz">pamelabradley.rsp@med.gov.bz</a>
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Where unrestricted and full direct access, free of charge, is not available, an indication	
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of how the procurement documents can be accessed:

Payment for the procurement documents (if applicable)(amount):

### 3. PROCUREMENT NUMBER

Procurement Number:

RSP03

Where the contract is divided into lots, the information in points 4 to 13 shall be provided for each lot.

### 4. SUBJECT OF THE PROCUREMENT

Name of the proposed contract:

CONSULTANCY SERVICES FOR COMMUNICATION AND AWARENESS CONSULTANCY

### CPV CODES

Main CPV code:

79341400 - Advertising campaign services

Additional CPV Codes (if necessary):

Supplementary CPV codes (if necessary):

Kind of the procurement(please tick the relevant box(es)):

In case of **services procurement**:

- Consultation Services
- IT Services
- Cleaning Services
- Legal Services
- Financial Services
- Immovable Property Services
- Engineering Services
- Architectural Services
- Other Services
- Goods Included

### 5. DESCRIPTION OF THE PROCUREMENT

Nature and extent of works, or Nature and quantity of goods or Nature and extent of services (short description of contract)

Where appropriate, description of any options

Ministry of Economic Development and Petroleum . MEDP. , through the Second Road Safety Project's Project Management Unit, now invites sealed bids from eligible and qualified Bidders for the Supply of Services for the Communication and Awareness Consultancy, Second Road Safety Project.

### 6. ADDRESS FOR THE MAIN LOCATION OF WORKS, DELIVERY OF GOODS, PERFORMANCE OF SERVICES

Road Safety PMU, William Tam Building

### 7. ESTIMATED VALUE OF THE CONTRACT(this information shall not be published):

**8. VARIANTS ADMITTED**
 yes  no
**9. PLANNED TIME FRAME FOR EXECUTION OF WORKS, DELIVERY OF GOODS, PROVISION OF SERVICES:**
 From:  To: 

Or

 Duration:  months
**10. CONDITIONS FOR PARTICIPATION**

All tenderers or their representatives are free to attend the opening of tenders.  
 Cost incurred for visiting and preparation of the tender bid are the sole responsibility of the tenderer.  
 Tenderer must provide evidence of technical capacity to carry out the services.

Including:

where appropriate, indication whether the provision of the service is reserved by law, regulation or administrative provision to a particular profession; reference to the relevant law, regulation or administrative provision, a list and brief description of criteria regarding the personal situation of suppliers that may lead to their exclusion and of qualification (selection) criteria; minimum level(s) of standards possibly required; indication of required information (self-declarations, documentation).

**11. WHERE APPROPRIATE, PARTICULAR CONDITIONS TO WHICH PERFORMANCE OF THE CONTRACT IS SUBJECT TO:**

All Goods and related Services to be supplied under the Contract and financed by the Bank shall have their source and origin in Eligible Countries.

**12. CRITERIA TO BE USED FOR AWARD OF THE CONTRACT OR CONTRACTS.**

Criteria used:

Criteria, sub-criteria and point system for the evaluation of the Full Technical Proposal are:  
 Points  
 (i) Specific experience of the Consultant (as a firm) relevant to the Assignment: 10  
 (ii) Adequacy and quality of the proposed methodology, and work plan in responding to the Terms of Reference:  
 a) Methodology and Work Plan 40  
 b) Organisation and staffing (overall team composition) 10  
 Total points for criterion (ii): 50  
 (iii) Key Experts' qualifications and competence for the Assignment:  
 {Notes to Consultant: each position number corresponds to the same for Key Experts in Form TECH-6 to be prepared by the Consultant}  
 (a) Position K-1: [Team Leader] [25 points]  
 (b) Position K-2: [Communications expert] [15 points]  
 Total points for criterion (iii): [40 points]  
 (iv) Participation by nationals among proposed Key Experts [10]  
 The minimum technical score (St) required to pass is: [80 pts]

**13. INDICATION OF THE POSSIBILITY OF BIDDING FOR ONE, FOR SEVERAL OR FOR ALL OF THE LOTS; INDICATION OF ANY POSSIBLE LIMITATION OF THE NUMBER OF LOTS THAT MAY BE AWARDED TO ANY ONE BIDDER:**

Bids per Participant:	<input type="radio"/> One <input type="radio"/> Several <input type="radio"/> All
Awards per Successful Participant:	<input type="radio"/> One <input type="radio"/> Several <input type="radio"/> All

**14. TYPE OF TENDERING METHOD**(please tick an appropriate box)

- Open  
 Restricted

**15. IN THE CASE OF A RESTRICTED TENDERING METHOD**, where recourse is made to the option of reducing the number of candidates to be invited to submit tenders, minimum and, where appropriate, proposed maximum number of suppliers and objective criteria to be used to choose the suppliers in question.

Minimum number	<input type="text"/>
Maximum number	<input type="text"/>
Criteria used	<input type="text"/>

**16. TIME LIMITS**

for receipt of tenders

Or

for requests to participate

**17. TIME LIMIT FOR RECEIPT OF CLARIFICATIONS****18. ADDRESS TO WHICH TENDERS OR REQUESTS TO PARTICIPATE SHALL BE TRANSMITTED**

Address:	<input type="text" value="P.O. Box 42, Mountain View Blvd, Ground Floor"/>
City:	<input type="text" value="Belmopan"/>
ZIP Code:	<input type="text"/>
Country:	<input type="text" value="BZ"/>
URL:	<input type="text" value="https://www.belizeroadsafety.com/"/>

**19. IN THE CASE OF OPEN TENDERING METHOD**

Duration during which the tenderer must maintain its tender. Duration (in days):

Date for the opening of tenders:

Time for the opening of tenders:

14:00

Place for the opening of tenders:

PMU Conf Rm, Mountain View Blvd, William Tam Bldg

Persons authorized to be present at such opening

Duly Authorized Legal Representative of Bidder

**20. LANGUAGE** or languages in which tenders or requests to participate must be drawn up

EN	NL	FR
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

**21. NAME AND ADDRESS OF THE BODY RESPONSIBLE FOR REVIEW AND, WHERE APPROPRIATE, MEDIATION PROCEDURES. PRECISE INFORMATION CONCERNING DEADLINES FOR REVIEW PROCEDURES, OR IF NEED BE, THE NAME, ADDRESS, TELEPHONE NUMBER, FAX NUMBER AND EMAIL ADDRESS OF THE SERVICE FROM WHICH THIS INFORMATION MAY BE OBTAINED (IF APPLICABLE).**

Project Management Unit  
Belize Road Safety Project  
Ministry of Economic Development and Petroleum  
Mountain View Blvd, Ground Floor, Unit Three, William Tam Building  
Belmopan  
Tel: +501-822-3517  
Emails: Yvonne.Hyde@med.gov.bz  
procurementofficer.rsp@med.gov.bz  
pmu03cdbgobz@gmail.com

**22. DATE(S) AND REFERENCE(S) OF PREVIOUS PUBLICATIONS IN THE COMMUNITY PUBLIC PROCUREMENT NOTICE BOARD RELEVANT TO THE CONTRACT(S) ADVERTISED IN THIS NOTICE**

06/09/2019

**23. DATE OF DISPATCH OF THE NOTICE**

09/09/2019

**24. ANY OTHER RELEVANT INFORMATION**